

Minutes

Thursday, September 22 2016, 12 pm EDT

Present: Martha Anderson (MA), Fiona Robertson (FR), Nadja Steiner(NS), Mike Crowe (MC), Marie-France Gauthier (MFG), Gordon Griffith (GG), Douw Steyn (DS), Wayne Richardson (WR), Ron Bianchi (RB).

Regrets: Martin Taillefer (MT), Dave Wartman (DW), Bob Sica (BSi), Adam Monahan (AM).

ACTION ITEMS from this meeting are listed in APPENDIX 1 at the end of the document.

1. APPROVAL OF AGENDA

Motion to adopt the agenda. (Gauthier/Steyn). Carried.

2. APPROVAL OF MINUTES (EXECUTIVE AUGUST 18, 2016)

Motion to adopt the minutes. (Steyn/Crowe). Carried.

3. REPORTS FROM THE CONGRESSES LAC

3.1. TORONTO 2017

RB reported that he had been very busy and that the first SPC meeting took place last week. During the SPC meeting, the format of the next Congress was laid out and the proposal for activities was presented. The next meeting is scheduled for November.

There is a lot of interest in organizing a workshop on the next generation of Argos weather satellites as one will be launched this fall. The workshop would take place on the Sunday with live data from the satellite being expected to be streamed to the participants by NOAA(?). The cost for the workshop would be around 75\$.

RB will schedule a meeting with GG to discuss the APP development.

RB is concerned about the number of participants being forecasted to attend the Congress. His colleagues and team members believe that it will be much higher than 550; closer to 800 people. RB indicated that the hotel can accommodate up to 800 people.

MA asked RB how to go about finding a Chair for the Toronto Center. DS indicated that Amir Shabbar has just retired from ECCC and has expressed interest in volunteering for CMOS.

3.2. HALIFAX 2018

N/A.

4. APPROVAL OF DRAFT SUBMISSION TO THE FEDERAL REVIEW OF FUNDAMENTAL SCIENCE

The submission proposed by AM was reviewed. DS suggested that AM add a few sentences on air quality. The closing paragraph needed clarification. NS and MA also agreed. MA suggested that the word “encourage” be replaced by “ask” or “urge”.

New A.I. All to provide feedback on the draft submission to the Federal Review of Fundamental Science to AM by September 27.

Motion to approve the submission in principle. (Steyn/Anderson). Carried.

5. DISCUSSION ON IDENTIFYING NEXT COUNCILOR-AT-LARGE.

MA explained that after reviewing the background of the current councilors, CMOS has a big gap on the ocean side and that CMOS should seek someone with an oceanography background. She also noted that there is no representative from the Atlantic Region on the Council.

New A.I. WR to send a message to the New-Brunswick, Halifax and Newfoundland Chairs requesting a volunteer to replace Bill Merryfield as councilor-at-large.

DS suggested that **Stephanie Waterman?** from UBC may be a good candidate.

6. REVIEW OF CYCLE OF ACTIVITIES FOR SEPTEMBER AND OCTOBER

FR reviewed the cycle of activities for the months of September and October.

New A.I. MT to seek a meeting with Senior Executives at DFO to discuss relations between CMOS and his department including accommodation.

Motion to approve Richard Dewey as CMOS Tour Speaker (Richardson, Gauthier). Carried.

7. COUNCIL COMMITTEE REPORTS

7.1. PRESIDENT

No report.

7.2. VICE-PRESIDENT

See written report.

WR indicated that the minutes of the Centre Chairs meeting are quite detailed and reflect the current situation and concerns of the Centre Chairs.

New A.I. WR to contact Amir Shabbar and open discussion on his interest in volunteering for CMOS and becoming Toronto's new Center Chair.

With respect to WR plans to visit the Institute of Ocean Sciences (IOS) while in Victoria, NS made a few suggestions on whom to contact and will send him detailed contact information.

7.3. TREASURER

See written report.

7.4. RECORDING SECRETARY

See written report.

7.5. CORRESPONDING SECRETARY

See written report.

7.6. PAST PRESIDENT

See written report.

New A.I. All to reflect on how to engage students/public for a citizen sciences contest via videos for the 50th Anniversary.

NS indicated that she likes the idea of getting students involved particularly high school students. Most high schools have media classes including movie making that can be part of the contest. CMOS should also offer a \$500 prize to stimulate participation. GG indicated that CMOS could create its own CMOS YouTube page where the videos could be uploaded and then judged.

MA expressed her views on the publication of the Top Ten Weather Stories. She will be contacting Ken Macdonald about the size of the stories and suggest a maximum of 6 pages (there were 25 pages last year!).

7.7. EXECUTIVE DIRECTOR

See written report.

GG also added that he is getting great assistance from Bob Jones in preparing the move of the Ottawa office.

MA asked if the database and membership renewal process via the web has been adjusted to reflect the decision made at Congress to give free membership to students this year.

New A.I. GG to prepare the database/web for the free student membership.

New A.I. MT to promote the free student membership to celebrate the 50th Anniversary.

7.8. DIRECTOR OF PUBLICATIONS

See written report.

DS asked members to review the Bulletin Renewal proposal developed by Sarah Knight and be ready to add to MT initial revision as Sarah is waiting for a decision on how to move forward.

With respect to the anniversary book, DS reported that 9 papers on meteorology and 2 on oceanography have been selected. He indicated that he had an interesting conversation with Savi Narayanan and Richard Asselin as someone suggested that we select 5 articles from the meteorology side and 5 from the oceanography. Currently the selection criterion is the frequency of highly cited papers.

DS indicated that the selection of papers was done based on the frequency of high citation and that meteorology is an older field than oceanography and therefore has more papers with high citation numbers. The publisher is happy with this non-biased selection criterion.

DS added that the book introduction will include a paper update from the authors and a description of the evolution of CMOS. The papers will be published in English and the introduction will be available in both French and English.

Very rough cost estimate for book production is \$1500. All decisions must be made by mid-November.

DS reported that the next CMOS Bulletin (October) is coming along and will have a nice look.

7.9. COUNCILORS-AT-LARGE

- BSi

Not at the meeting.

- NS

Nothing additional to add.

7.10. CHAIR OF SCIENCE COMMITTEE

Not at the meeting.

8. REVIEW OF OLD ACTION ITEMS

- E2.1** Set up a meeting with MC, GG, BS and Qing Liao to discuss the role of the CMOS Treasurer and current financial situation. **MT – Closed.**

This meeting took place.

- E2.2** Contact Richard Dewey to discuss his interest in being CMOS 2016-17 Tour Speaker and to get a response before the next Centre Chair meeting on September 13th.
MT – Closed.

Richard Dewey has accepted to be CMOS tour speaker this year and has been introduced to the Center Chairs during the meeting on September 13.

- E2.3** Initiate a meeting with the Golden Jubilee Celebration (GJC) Planning Team and DS to propose a path forward. **MT/DS – Closed.**

This meeting took place on September 1st.

- E2.4** Review the Bulletin renewal report and provide his feedback to the Executive members to trigger the revision process. **MT – Open.**

- E2.5** Develop the briefing points on the Bulletin renewal proposal before the next Council meeting (September 22). **MT/DS – Open.**

- E1.2** Contact DW to respond to his questions about the role and responsibilities of the LAC and to suggest that he contact William Ward, Chair of the past Fredericton Congress.
GG-Open.

- E1.5** Start looking at finding the next VP from the Toronto centre. **MT-Open.**

- E1.8** Prepare a report on the cost of the production of the Anniversary book and to propose a course of action with timelines by the upcoming Council meeting (September 22nd).
DS-Closed.

A very rough figure of 1500\$ has been provided by Taylor & Francis publishing company for the book production. Final decisions on contents and introduction must be available by early November.

- E1.9** Promote the sale of the 50th anniversary pins during the next Center Chair meeting.
WR-Closed.

The promotion was conducted during the CMOS Chairs meeting on September 13th.

- C5.2** Review the travel policy for CMOS. **MT/GG-Open.**

- C5.5** Lead on finding a new Councilor-at-Large for replacement for BM. **MT- Open.**

- C5.6** Provide ideas to MT for new councilor-at-large. **All-Open.**

- E6.6** Investigate who could potentially be interested in buying the 50th CMOS Anniversary science book. **All-Closed.**

The 50th anniversary committee was consulted last spring. Richard Asselin thought a professional hard cover book would be bought by university libraries. Others think members will buy it.

- C3.7** Follow up with Center Chairs to recognize the individuals that are eligible for their 25 year pins. **WR-Closed.**

This topic was discussed during the CMOS Chairs meeting on September 13th.

- C3.9** Draft an agreement document between CMOS and CRSS and share it with Council members. **GG-Open.**
- E4.3** Contact Denis Bourque and Bob Kochtubajda to discuss possible options to recognize long term services to CMOS that are not volunteers. **GG-Open.**
- E4.16** Update the PSC terms of reference on the CMOS web site. **GG-Open.**

9. OTHER BUSINESS

IUGG Steering Committee Representative.

MA suggested that GG contact Gordon Young to see if there are any meetings coming up that he should attend until we confirm the name of the CMOS representative.

10. UPCOMING MEETINGS

- Next executive meeting / Prochaine rencontre de l'exécutif : October 17th.
- Next council meeting / Prochaine rencontre du conseil : November 17th .

11. ADJOURNMENT

Motion to adjourn. (Gauthier). Carried.

APPENDIX 1

New Action Items from Council Meeting #1

- C1.1** Provide feedback on the draft submission to the Federal Review of Fundamental Science to AM by September 27. **All- open.**
- C1.2** Send a message to the New-Brunswick, Halifax and Newfoundland Chairs requesting a volunteer to replace Bill Merryfield as councilor-at-large. **WR-Open.**
- C1.3** Seek a meeting with Senior Executives at DFO to discuss relations between CMOS and his department including accommodation. Propose dates for upcoming Executive and Council meetings including the date for the Centre Chairs meetings. **MT-Open.**
- C1.4** Contact Amir Shabbar and open discussion on his interest in volunteering for CMOS and becoming Toronto's new Center Chair. **WR-Open.**
- C1.5** Reflect on how to engage students/public for a citizen sciences contest via videos for the 50th Anniversary. **All- Open.**
- C1.6** Prepare the database/web for the free student membership. **GG-Open.**
- C1.7** Promote the free student membership to celebrate the 50th Anniversary. **MT-Open.**

APPENDIX 2

Old Action Items

- E2.4** Review the Bulletin renewal report and provide his feedback to the Executive members to trigger the revision process. **MT – Open.**
- E2.5** Develop the briefing points on the Bulletin renewal proposal before the next Council meeting (September 22). **MT/DS – Open.**
- E1.2** Contact DW to respond to his questions about the role and responsibilities of the LAC and to suggest that he contact William Ward, Chair of the past Fredericton Congress. **GG-Open.**
- E1.5** Start looking at finding the next VP from the Toronto centre. **MT-Open.**
- C5.2** Review the travel policy for CMOS. **MT/GG-Open.**
- C5.5** Lead on finding a new Councilor-at-Large for replacement for BM. **MT- Open.**
- C5.6** Provide ideas to MT for new councilor-at-large. **All-Open.**
- C3.9** Draft an agreement document between CMOS and CRSS and share it with Council members. **GG-Open.**
- E4.3** Contact Denis Bourque and Bob Kochtubajda to discuss possible options to recognize long term services to CMOS that are not volunteers. **GG-Open.**
- E4.16** Update the PSC terms of reference on the CMOS web site. **GG-Open.**